



**Newnham Solar Community
Grant Fund
Conditions T1**



Conditions of Grant:

1. The grant must be used exclusively on the activities / items / works set out in the application form.
2. Any changes to the project must be agreed in writing by the trust board, in advance of project commencement.
3. Expenditure which pre-dates any offer letter will not be eligible for grant.
4. A representative from Newnham Solar Community Fund may/will inspect the project's activities / purchases / works before any payment of grant is made.
5. The applicant organisation must agree to recognise the grant contribution in any publicity for the project and co-operate, if required, with any representative from Newnham Park or Solarplicity concerning publicity of the project.
6. At the end of the project any capital equipment purchased must be used for community benefit and not for the benefit of an individual. Newnham Solar Community Fund reserves the right to inspect the use of any capital equipment beyond the life of the initial project.
7. For the avoidance of doubt Newnham Solar Community Fund accepts no liability for the project beyond the provision of the grant as detailed in any offer letter.

Newnham Solar Community Fund

Payment Procedures:

1. Requests for payment of grant must be submitted to the Scheme Administrator using the Grant Claim Form provided and must be accompanied by:
 - Ø Copies of paid invoices / receipts
 - Ø Brief progress report on the Monitoring Form
2. No payments will be made until a representative from Newnham Solar Community Fund is satisfied that the project has been carried out satisfactorily in accordance with the application or any subsequently agreed written amendments.
3. All payments will be made by BACS. The applicant organisation will need to provide:
 - Name on account
 - Account number
 - Sort code
4. Payment of grant can be made in a maximum of two instalments:
 - 75% of the grant can be paid when the project's expenditure reaches at least half of the total project cost subject to the grant not exceeding the delivered costs.
 - 25% of the grant (or the remainder) will be paid on completion of the project.
 - Or 100% of the grant will be paid upon completion of the project.

Please note that Newnham Solar Community Fund cannot make payments directly to suppliers on your behalf.